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MEMORANDUM FOR: Director of Special Activities

SUBJECT :

: Establishment of OSA Aero-Medical Staff

- 1. Attached is a memo proposing the formation of an OSA Aero-Medical Staff which as well describes the Staff's functional organization and the general perimeter of its responsibility. No additional OSA personnel will be required to set up this Staff, however, ceiling spaces will have to be adjusted within OSA to accommodate the three OSA staff personnel required.
- 2. Recommendations for the realignment of ceiling spaces are the subject of a separate exercise to be reviewed with you.
- 3. It is recommended that you approve the establishment of an OSA Aero-Medical Staff as outlined above.

Comptroller OSA/DDS&T

Attachment -As Stated

CONCUR:

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Deputy Diffector, Office of Special Activities

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Date